

# Content Standards Implementation Plan

<b>Consortium name</b>	Metro North ABE
<b>Staff contact</b>	Theresa Zingery, AH CE Manager
<b>Plan implementation period (start and end dates)</b>	2021 - 2025
<b>Date of last update</b>	2021

## Implementation Plan Strategies

*Options: You may choose to develop:*

1. One section for each set of content standards with strategies;
2. One section for each area of consideration from the "Guidance" (training, integration into instruction, and program structure and supports);
3. Or another way that best works for your program.

### Section: College and Career Readiness

Strategy	Timeline	People Involved	Resources Needed
All instructional staff are given a copy of the CCRS blue booklet.	Within first 3 months of hire	Instructional staff	<ul style="list-style-type: none"> <li>● Bound copies of booklet</li> </ul>
All instructional staff will complete ELA and Math Foundations training online or when offered in person.	Within first year of hire	Instructional staff	<ul style="list-style-type: none"> <li>● Paid time</li> </ul>
Site supervisors/coordinators will observe lessons as part of performance appraisal system and look for inclusion of CCR standards	Ongoing, each teacher is on high cycle every three years	Site supervisors	<ul style="list-style-type: none"> <li>● District appraisal system</li> <li>● Lesson plan templates from ATLAS</li> <li>● Paid time</li> </ul>
Sites will develop specific course structures to focus on CCR, as needed (example: leveled math groups)	Ongoing	Site supervisors/site staff	<ul style="list-style-type: none"> <li>● Paid time</li> <li>● Process to review needs</li> <li>● Use of staff meetings and/or PLC meetings</li> <li>●</li> </ul>
Instructional staff will discuss, review videos and online supports during PLC meetings	Ongoing	Instructional staff	<ul style="list-style-type: none"> <li>● Paid time</li> </ul>
In-house staff development offerings will include those with a CCR focus to include all areas of ELA and Math	Ongoing	Staff development committee	<ul style="list-style-type: none"> <li>● Paid time for presenters</li> <li>● ATLAS resources</li> </ul>
Digital copies of aligned lessons and materials shared on google drive (currently on site level - moving to consortium-wide level) Develop index for links.	2021-2021	<ul style="list-style-type: none"> <li>● Central Leadership team</li> <li>● Two consortium staff leads</li> </ul>	<ul style="list-style-type: none"> <li>● Paid time</li> <li>● Dedicated staff support for ongoing use</li> </ul>

**Expected Outcomes and Indicators of Success**

- All site supervisors/coordinators are engaged in the CCR implementation at their sites and identify areas of success and areas of ongoing challenge for improvement
- All teachers are trained on ELA and Math Foundations within year of hire
- All teachers will submit written lesson plans that include identification of CCR standards for formal observations
- Teachers can identify which standards are being addressed in their classes/curriculum and which are not, and adjust instructional materials and strategies to incorporate standards where needed
- Central Leadership Team will review how PLCs are used to support ongoing implementation of the standards to identify best practices to share across sites
- CCRS Workouts will be offered beginning in FY22 as an in-house PD support
- Instructional staff will include standards related trainings on their individual staff development plans, as needed

**Section: ACES/TIF**

Strategy	Timeline	People Involved	Resources Needed
All instructional staff will complete 6 hrs of the ACES 101 online training.	Within first year of hire.	Instructional staff	<ul style="list-style-type: none"> <li>● Paid time</li> </ul>
Encourage staff to attend ongoing ACES trainings offered through regional, state, or online offerings	Ongoing	Admin and instructional staff	<ul style="list-style-type: none"> <li>● ATLAS calendar of events</li> <li>● Paid time</li> </ul>
Site supervisors/coordinators will observe lessons as part of performance appraisal system and look for inclusion of ACES/TIF standards	Ongoing, each teacher is on high cycle every three years	Admin and instructional staff	<ul style="list-style-type: none"> <li>● District appraisal system</li> <li>● Lesson plan templates from ATLAS</li> <li>● Paid time</li> </ul>
Instructional staff will review training videos and/or lesson samples of ACES implementation during PLC meetings	Ongoing	Instructional staff	<ul style="list-style-type: none"> <li>● Paid time</li> </ul>
Sites will develop specific course structures or units to focus on some ACES/TIF standards, as needed (example: College Prep class or Developing a Future Pathway unit)	Ongoing	Instructional staff	<ul style="list-style-type: none"> <li>● Paid time</li> </ul>
<b>Expected Outcomes and Indicators of Success</b>	<ul style="list-style-type: none"> <li>● All site supervisors/coordinators are engaged in the ACES/TIF implementation at their sites and identify areas of success and areas of ongoing challenge for improvement</li> </ul>		

- Teachers will provide effective, contextualized instruction integrating post-secondary education and training readiness, employability skills, and career readiness at all levels of instruction
- Instructional staff will include standards related trainings on their individual staff development plans, as needed

### Section: NorthStar Digital Literacy

Strategy	Timeline	People Involved	Resources Needed
All instructional staff will attend an in-service overview of the NorthStar Digital Literacy standards and assessments (offered in-house or via ATLAS)	Within first year of hire.	Instructional staff	<ul style="list-style-type: none"> <li>• Paid time</li> </ul>
Site supervisors/coordinators will observe lessons as part of performance appraisal system and look for inclusion of NorthStar Digital Literacy standards	Ongoing, each teacher is on high cycle every three years	Site Supervisors	<ul style="list-style-type: none"> <li>• District appraisal system</li> <li>• Lesson plan templates from ATLAS</li> <li>• Paid time</li> </ul>
Teachers will identify areas for additional support to inform special classes on digital literacy skills	Ongoing	Instructional staff	<ul style="list-style-type: none"> <li>• Occasional survey to gather ideas, as needed</li> </ul>
Develop more formalized guidelines for staff on structure and scope of digital literacy instruction	2021-22	Site Supervisors, Instructional staff	<ul style="list-style-type: none"> <li>• NorthStar Digital Literacy training overview for any staff who need it</li> <li>• Paid time</li> </ul>
CHF site will apply for and support a CTEP Americorps member to provide digital literacy instruction and administer NorthStar Digital Literacy assessments	Annually	Site Supervisor	<ul style="list-style-type: none"> <li>• Paid time</li> </ul>
BLL and CHF will administer NorthStar Digital Literacy assessments as testing sites	Ongoing	Site Supervisors and Instructional staff	<ul style="list-style-type: none"> <li>• Annual fee</li> <li>• Staffing for proctoring assessments</li> </ul>
<b>Expected Outcomes and Indicators of Success</b>			<ul style="list-style-type: none"> <li>• All site supervisors/coordinators are engaged in the NorthStar Digital Literacy standards implementation at their sites and identify areas of success and areas of ongoing challenge for improvement</li> <li>• Instructional staff can identify standards that are focused on in their class level</li> </ul>

- Instructional staff will include standards related trainings on their individual staff development plans, as needed
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