

Anoka-Hennepin District #11 ECFE Performance Appraisal System
Professional Growth Plan Goal Statement – FY21

Formal Appraisal Stage Self Appraisal Stage

Staff Member: XXXXXX

Appraiser: XXXXXXXX

Site: XXXXXXXXXXX

GOAL: You will be expected to demonstrate growth in your professional performance. Please state your desired outcome:

From AH ABE strategic planning goal: *continued adaptation/refinement of our instruction/curriculum in the new delivery system in such a way that students continue to feel it is helping them achieve their goals and they are supported in persisting in their studies.*

Anticipated completion date (prior to May): (**ongoing – but, April 30, 2021 for this year PAS**)

ACTION PLAN: State the steps or activities that will be conducted to achieve the identified outcome.
 (Attachments may be added.)

<u>ACTIVITY</u>	<u>RESOURCES</u>	<u>APPROXIMATE DATES</u>
<i>Resolve issue of contracted tech support ending in September Gather quotes/ hire new</i>		Aug - October
<i>Purchase hotspots and chromebooks for student distribution</i>		Aug - Sept
<i>Create checkout form/ create process for no-contact distribution</i>		Sept - ongoing
<i>Support Americorp CTEP member to offer digital literacy tutoring, computer skill classes, tech in-services, and DL support (meet weekly)</i>		Sept - June
<i>Continue offering technology in-services and invite all consortium staff</i>		Aug - June
<i>Pilot DL platforms for purchase (Burlington English/ IXL Purchased BE for levels 1 and 2 at CHF and levels 1-3 at BC; Purchased IXL for levels 2/3/4/5 at CHF)</i>		Aug / Sept October
<i>Promote and support staffs' attendance (and my own) at various ATLAS offerings</i>		Ongoing
<i>Learn new tools: jamboard, peardeck, kami, weebly, google meet, flipgrid, etc and seek out online resources to share with staff</i>		Ongoing
<i>Offer twice monthly staff meetings (rather than once/month) for more support</i>		Ongoing
<i>Set up meetings with leveled staff to strategize on teaching L&S online and teaching Writing online</i>		December/Jan/Feb
<i>Set min required time for synchronous classes and set class times</i>		August
<i>Split classes into two group times when attendance numbers require it</i>		October
<i>Have levels 4/5/6 use google classroom</i>		Sept - Ongoing
<i>Have staff schedule student conferences three times/year for 1:1 meetings October / February / June (piloted different forms/questions) Check in on students' goals and how things are working for them online</i>		Oct / Feb / June
<i>Review in-person/hybrid/online options w/staff and CLT for planning to return to bldg</i>		Feb - June 2021

XXXXX _____ Aug 2020_ _____
 Staff Member signature Date

XXXX _____ _____
 Appraiser signature Date.